

**Greenwood Acres Family Campground**  
**2401 Hilton Road Jackson, Michigan 49201**  
 517-522-8600 E-mail: [office@greenwoodacrescampground.com](mailto:office@greenwoodacrescampground.com)  
**Beach House, Club House, Beach Pavilion or Rec Pavilion Rental Contract**

Seasonal Campers may rent the Beach House, Club House, Beach Pavilion or Rec Pavilion based on availability. Any other non-seasonal individual must rent seven or more overnight sites to qualify to rent the Beach House, Club House, Beach Pavilion or Rec Pavilion for the same date they are camping.

Unless renting an overnight campsite, any additional guests will be required to pay the regular Visitor fee for their vehicle each day. The Visitor fee is **\$10** per vehicle, per day on Friday, Saturday and Sunday or a holiday. Non-holiday Mondays, Tuesdays, Wednesdays or Thursdays are **\$5** per vehicle per day. The Daily Visitor Pass expires at 11:30 pm. Those staying past midnight will be required to pay the overnight camping rate. Those age 24 or under driving a vehicle, need to park in the "A" Lot by the front entrance.

Beach House, Club House, Beach Pavilion or Rec Pavilion are rented during specific times and dates. A **\$100** deposit is required to reserve the Beach or Club House or Beach or \*Rec. Pavilion. (*\*The \$100 deposit is required for the Rec. Pavilion, only if the event is a closed, private party.*) The deposit will be refunded after park staff inspects and approves the cleanup and condition of the facility. Note: All garbage must be removed from the building after your rental. No same day refunds of deposit. Allow up to 3 days for processing. In the case of the Beach House or Club House a key will be issued the day of the event from the office (Gate house if office is closed) and must be returned to receive the \$100 deposit back. Full payment is due at the time of booking the reservation.

The charge to rent each facility is **\$50** for each time frame you choose. (See below). There is a \$10 cancellation fee if cancelled 8 days before your scheduled event. If you cancel less than 8 days then you will be charged a \$50 for cancellation fee. \*If alcohol will be present, you must provide written proof of liability insurance to the office. (Please call your homeowners policy provider.) Proof may be faxed to our office at **517-522-5432** or mailed to the above address.

*No purchases or sales of food, beverages, or merchandise allowed without specific written authorization from the CEO, Sharon Kinchsular, at the office. If the following is circled yes, signed and dated by the CEO there is approval of purchases or sales:*

Circle: **yes or no** Signed \_\_\_\_\_ Date \_\_\_\_\_

**Which facility and time frames do you desire to rent?**

<b>Beach House #1</b> 7a.m.-11am	<b>Club House #1</b> 7am-11am	<b>Beach Pavilion #1</b> 9am-3pm	<b>Rec Pavilion #1</b> 7am-11am
#2 Noon-5pm	#2 Noon-5pm	#2 4pm-Dusk	#2 Noon-5pm
#3 6p.m.-11pm	#3 6pm-11pm	(Beach closed at dusk)	#3 6pm-11pm

Facility choice: \_\_\_\_\_ Scheduled date: \_\_\_\_\_ Day of week \_\_\_\_\_

Timeframes: Start \_\_\_\_\_ to End time \_\_\_\_\_

**Preparation, set up and clean up time must be included in your rental time. Keep this in mind when scheduling your event or gathering.**

Please Print Name \_\_\_\_\_ Lot \_\_\_\_\_ Street \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell phone number \_\_\_\_\_

**Please sign BELOW you agree to the terms of this contract:**

Signed \_\_\_\_\_ Date \_\_\_\_\_

-----BELOW IS FOR OFFICE PURPOSES ONLY-----

CASH AMOUNT RECEIVED \$ \_\_\_\_\_ CHECK NUMBER # \_\_\_\_\_ CHK AMOUNT \$ \_\_\_\_\_

CREDIT/DEBIT CARD AMOUNT \$ \_\_\_\_\_ Visa or Mastercard last four digits \_\_\_\_\_ Run Date \_\_\_\_\_

Rental Approved by Mgt. or Coordinator \_\_\_\_\_ Staff Who Received Form \_\_\_\_\_